

Clan MacLachlan Submission Form For Event Data

This form can be used to submit information to Clan MacLachlan on any Scottish and Celtic events you are familiar with. Since the Scottish and Celtic events data base is a living document that must be maintained to be of use to anyone, we ask your assistance with our unending task.

When you have completed this form, simply return it to the following:

Clan MacLachlan Association of North America, Inc.
c/o Bob McLaughlin, President
PO Box 2438
Cullowhee, NC 28723

Thank you in advance for your help.

Criteria For Listing Your Event

The following table presents the guidelines we use used in determining whether or not a particular event should be added to this listing:

- The event celebrates multiple venues of our Celtic/Scottish heritage. This includes events with traditional Scottish/Celtic competitions such as athletics, dance and music.
- Admission is open to the general public. Advance reservations are not required for attendance.
- Scheduled participation is not limited only to paid professionals.
- Event is scheduled annually (usually on the same weekend each year).
- Organizations/individuals associated with preservation of our common heritage may participate. This includes traditional arts, crafts, music, dance, athletics, family heritage groups and period living histories.

Data Categories

For updates, simply complete each category being updated. For a new event, all categories should be entered.

- Identification and Scheduling

- Competition/Event Sanctioning
- Scheduled Activities
- History and Costs
- Sponsors and Information Contacts

Identification And Scheduling

Identifying the Contributor and Information Type

This section helps us identify the event and who is providing information on the event.

Your Email Address:

Your Name:

Your Address:

The event you are reporting is: New Update Rumor

(Circle one)

Are you the primary contact for email on this event?

Yes No Don't
Know
Don't Care

When will the festival after next be held?

Identifying the Event

This section helps give an identity to the event you are reporting.

If known, what is the official name/title of the event (e.g. New Hampshire Highland Games)?

What is name most commonly used by the public to identify the event (Loon Mountain)?

What type of event is it? (Mark one)

- Full suite of competitive events
- Partial suite of competitive events

- Participation Activities w/Organized Entertainment
- Organized Entertainment
- Gathering
- Other - please describe:
- Don't Know

Scheduling the Event

This section defines when the event is being held and how to plan for the event on an annual basis.

When is the event being held? Be sure to include starting and ending dates for multi-day functions.

If this is an annual event, how is the date for the event determined? (e.g. Set Annually, 3rd weekend of month, Labor Day Weekend, 2nd weekend after Labor Day)

Date is set on an annual basis? Yes No

Which month:

January February March April May June

July August September October November December

Which week of the month:

First Second Third Fourth Last

If applicable, which day(s) of the week/weekend:

Fri/Sat/Sun Sat/Sun Sat Sun Mon Tue Wed Thu Fri

Other - please describe:

Location and Directions

This section defines where the event will be held, what population centers are close to the event and how to get to the event from a major landmark.

In which city/town is this event being held?

If this is a small community, what is the closest population center?

What is the site on which the event will be held (e.g name of park or fairgrounds)?

What directions can you provide to make finding the event easier for the out-of-town visitor?

Sanctioning

Competition/Event Sanctioning

This section provides information as to the level of sanctioning, if applicable, that governs the competitive activities scheduled during the event.

Does the event require a Hold Harmless Provision from participating Clans and Associations?

Yes No Don't Know

If applicable, are the dancing events sanctioned by one or more Highland/Celtic Dance Organizations?

Yes No Don't Know

If yes, please list:

If applicable, are the harp events sanctioned by one or more Scottish/Celtic Harp Organizations?

Yes No Don't Know

If yes, please list:

If applicable, are the fiddle events sanctioned by one or more Scottish Fiddle Organizations?

Yes No Don't Know

If yes, please list:

If applicable, are the athletic events sanctioned by one or more Scottish/Celtic Athletic Organizations?

Yes No Don't Know

If yes, please list:

If applicable, are the piping events sanctioned by one or more Scottish/Celtic Piping Organizations?

Yes No Don't Know

If yes, please list:

If applicable, is this event a member of one or more umbrella organizations such as the Association of Scottish Games and Festivals (ASGF)?

Yes No Don't Know

If yes, please list:

Would this event provide either the Council of Scottish Clans and Associations (COSCA) or the Clans and Scottish Societies of Canada (CASSOC) with an area (e.g. "tent" spot) free of charge from which this representative will aid the public in "finding a Clan"?

Yes No Don't Know

If yes, please list any restrictions:

Are pets permitted on the site during this event?

Yes No Don't Know

If yes, please list any restrictions:

Please include any sanction references that have not been previously listed.

Scheduled Activities

Clans and Associations

This section provides a generic description of the types of activities scheduled during the event in which living histories and clan/family associations may participate. The "None" category indicates that the event is not a scheduled activity.

If applicable, how are Clan and Association tents positioned at the event? (Mark one)

- Don't know
- Tents are be placed in predetermined locations by a coordinator.
- Participation is subject to the following restrictions:
- Tents are be placed in a predetermined area on a first-come first-serve basis.
- Tents are not permitted
- Other:

If applicable, are there any living history groups that participate in the event? (Mark one)

- Don't know
- There are no living history groups participating in this event.
- Historical Encampment is a display showing period artifacts.
- Re-enactment groups demonstrate life in a period.
- Military re-enactment groups demonstrate military life in a period.

- Military re-enactment groups participate in mock engagements.
- Other:

If applicable, are there any scheduled activities for Clan and Association members to participate in as a group? (Mark one)

- Don't know
- There are no scheduled activities for members to participate in during this event.
- Parade of Tartan: Yes No Don't know
- Best Tent Competition: Yes No Don't know
- War Cry Rally: Yes No Don't know
- Calling of the Clans: Yes No Don't know
- Other:

If applicable, are there any social activities being held to which the Clan and Association representatives are invited?

- Don't know
- There are no social activities for members to participate in during this event.
- Sponsor's Dinner: Yes No Don't know
- Sponsor's Reception: Yes No Don't know
- Sponsor's Hospitality Tent: Yes No Don't know
- Other:

Please include any activities that have not been previously listed.

Athletics

This section provides a generic description of the types of activities scheduled during the event in which athletic demonstrations and/or competitions are held. The "None" category indicates that the event is not a scheduled activity.

If applicable, what is the level of participation for Scottish Heavy (Traditional) Athletics at the event? This includes events such as the caber toss and the sheaf throw. (Mark one)

- Don't know
- There are no heavy athletic events during this event.
- Professional heavy athletic competition
- Amateur heavy athletic competition
- Professional heavy athletic demonstration
- Amateur heavy athletic demonstration

- Professional and amateur heavy athletic competitions
- Heavy athletic workshops
- Scheduled athletic performances

If applicable, what is the level of participation for traditional Track and Field athletic competitions at the event? This includes athletic activities such as the Kilted Mile and the Pole Vault. (Mark one)

- Don't know
- There are no track and field events during this event.
- Professional track and field competition
- Amateur track and field competition
- Professional track and field demonstration
- Amateur track and field demonstration
- Professional and amateur track and field competitions
- Track and field workshops
- Scheduled track and field performances

If applicable, what is the level of participation for Women's Athletic Activities at the event? This includes both women's heavy Scottish events and track and field events. (Mark one)

- Don't know
- There are no women's athletic events during this event.
- Professional women's athletic competition
- Amateur women's athletic competition
- Professional women's athletic demonstration
- Amateur women's athletic demonstration
- Professional and amateur women's athletic competitions
- Women's athletic workshops
- Scheduled women's athletic performances

If applicable, what is the level of participation for children's Activities at the event? This includes all activities specifically aimed at children. (Mark one)

- Don't know
- There are no children's events during this event
- Children's games from the past
- Mini-Scottish athletic events
- Games and booths for children
- Three above selections
- Athletic workshops for children
- Other:

If applicable, are there any golfing activities associated with the event? (Mark

one)

- Don't know
- There are no golfing activities during this event
- Standard golf competition
- Golf competition, participants must wear a kilt
- Golf workshop
- Other:

If applicable, are there any Tug-of-War activities associated with the event?
(Mark one)

- Don't know
- There are no Tug-of-War competitions during this event
- Standard team Tug-of-War competition
- Tug-of-War team competitions by clan or social group.
- Tug-of-War Workshops
- Other:

If applicable, are there any cycling activities associated with the event? (Mark one)

- Don't know
- There are no cycling activities during this event
- Standard cycle competition
- Cycle competition where participants must wear a kilt
- Cycle workshop
- Other:

If applicable, are there any rugby activities associated with the event? (Mark one)

- Don't know
- There are no rugby activities during this event
- Standard rugby team competition
- Standard rugby 7's team competition
- Rugby competition where participants must wear a kilt
- Rugby workshop
- Other:

If applicable, are there any soccer (football) activities associated with the event?
(Mark one)

- Don't know
- There are no soccer activities during this event
- Standard soccer team competition

- Soccer competition where participants must wear a kilt
- Soccer workshop
- Other:

Please include any activities that have not been previously listed.

Musical

This section provides a generic description of the types of activities scheduled during the event in which musical performances and/or competitions are held. The "None" category indicates that the event is not a scheduled activity.

If applicable, what is the level of participation by Highland bagpipers at the event? (Mark one)

- Don't know
- There are no piping activities during this event
- Piping competitions in one or more grades
- Piping Demonstrations
- Piping workshops
- Scheduled pipe performances
- Pipers will be shot with haggis pellets
- Other:

If applicable, what is the level of participation by Highland drummers at the event? (Mark one)

- Don't know
- There are no drumming activities during this event
- Drumming competitions in one or more levels
- Drumming Demonstrations
- Drumming workshops
- Scheduled drum corp performances
- Other:

If applicable, what is the level of participation by pipe bands at the event? (Mark one)

- Don't know
- There are no pipe band activities during this event
- Full pipe band competitions in one or more grades
- Pipe band Demonstrations
- Pipe band workshops
- Scheduled pipe band performances

- Other:

If applicable, what is the level of participation by drum majors at the event?
(Mark one)

- Don't know
- There are no drum major activities during this event
- Drum major competitions in one or more levels
- Drum Major Demonstrations
- Drum Major workshops
- Scheduled drum major performances
- Other:

If applicable, what is the level of participation by Scottish Harp at the event?
(Mark one)

- Don't know
- There are no Scottish Harp activities during this event
- Scottish Harp competitions in one or more levels
- Scottish Harp Demonstrations
- Scottish Harp workshops
- Scheduled Scottish Harp performances
- Other:

If applicable, what is the level of participation by Scottish Fiddle at the event?
(Mark one)

- Don't know
- There are no Scottish Fiddle activities during this event
- Scottish Fiddle competitions in one or more levels
- Scottish Fiddle Demonstrations
- Scottish Fiddle workshops
- Scheduled Scottish Fiddle performances
- Other:

If applicable, what is the level of participation by Scottish and Celtic Folk Musicians at the event? (Mark one)

- Don't know
- There are no Scottish and Celtic Folk Music activities during this event
- Scottish and Celtic Folk Musicians compete in one or more levels
- Scottish and Celtic Folk Music Demonstrations
- Scottish and Celtic Folk Music workshops
- Scheduled Scottish and Celtic Folk Music performances

- Other:

Please include any activities that have not been previously listed.

Dance

This section provides a generic description of the types of activities scheduled during the event in which dance performances and/or competitions are held. The "None" category indicates that the event is not a scheduled activity.

If applicable, what is the level of participation by Highland Dancers at the event?
(Mark one)

- Don't know
- There are no Highland Dance activities during this event
- Highland Dance competitions in one or more levels
- Highland Dance Demonstrations
- Highland Dance workshops
- Scheduled Highland Dance performances
- Other:

If applicable, what is the level of participation by Scottish Country Dancers at the event? (Mark one)

- Don't know
- There are no Scottish Country Dance activities during this event
- Scottish Country Dance competitions in one or more levels
- Scottish Country Dance Demonstrations
- Scottish Country Dance workshops
- Scheduled Scottish Country Dance performances
- Other:

Please include any activities that have not been previously listed.

Art and Crafts

This section provides a generic description of common artistic performances and/or competitions held at many events. The "None" category indicates that the event is not a scheduled activity.

If applicable, what is the level of participation by Scottish and Celtic Story Tellers at the event? (Mark one)

- Don't know

- There are no Scottish and Celtic Story Teller activities during this event
- Scottish and Celtic Story Tellers compete in one or more levels
- Scottish and Celtic Story Teller Demonstrations
- Scottish and Celtic Story Teller workshops
- Scheduled Scottish and Celtic story telling
- Other:

If applicable, what is the level of participation by Scottish and Celtic Spinning and Weaving Artisans at the event? (Mark one)

- Don't know
- There are no Scottish and Celtic Spinning and Weaving Artisans activities during this event
- Scottish and Celtic Spinning and Weaving Artisans compete in one or more levels
- Scottish and Celtic Spinning and Weaving Artisan demonstrations
- Scottish and Celtic Spinning and Weaving Artisan workshops
- Scheduled Scottish and Celtic spinning and weaving performances/lectures
- Other:

If applicable, what is the level of participation by Scottish and Celtic visual Artisans at the event? This includes jewelry, sculpture, painting and carving. (Mark one)

- Don't know
- There are no Scottish and Celtic visual Artisan activities during this event
- Scottish and Celtic visual Artisans compete in one or more levels
- Scottish and Celtic visual Artisan demonstrations
- Scottish and Celtic visual Artisan workshops
- Scheduled Scottish and Celtic visual art performances/lectures
- Other:

Please include any activities that have not been previously listed.

Animals

This section provides a generic description of common Celtic animal performances and/or competitions held at many events. The "None" category indicates that the event is not a scheduled activity.

If applicable, what is the level of participation by Scottish Sheep Dogs at the

event? (Mark one)

- Don't know
- There are no sheep dog activities during this event
- Scottish Sheep dogs compete (trials) in one or more levels
- Scottish Sheep Dog demonstrations
- Scottish Sheep Dog training workshops
- Scheduled Scottish Sheep Dog performances/lectures
- Other:

If applicable, what is the level of participation of Scottish or Celtic animal breeds at the event? Exclude sheep dog activities. (Mark one)

- Don't know
- There are no animal activities, displays or demonstrations during this event
- Cattle breeds are on display and/or judged in competition
- Horse breeds are on display and/or judged in competition
- Dog breeds are on display and/or judged in competition
- Cat breeds are on display and/or judged in competition
- Other:

Please include any activities that have not been previously listed.

Misc.

This section provides a generic description of some somewhat unique activities that may be held at some events. The "None" category indicates that the event is not a scheduled activity.

If applicable, are there any whiskey tasting activities associated with the event? It is assumed that sampling is limited to consenting adults. (Mark one)

- Don't know
- There are no whiskey tasting activities during this event
- Samples are free
- A small donation is requested before sampling
- Drinks are sold on a per-drink basis
- Other:

Now please enter any comments you may want to share regarding unique activities with this event. Examples include Bonnie Knees contests and pub tents.

Amenities

This section identifies what amenities are associated with the event. This includes everything from parking and lodging to food and vendors.

How close to the event is visitor parking? (Mark one)

- Don't know
- There is no parking available
- Parking is on-site
- Parking is off-site, but adjacent to event
- Parking is off-site within 1 mile
- There is no nearby non-restricted parking
- Other:

Is there a shuttle service provided between parking areas and this event? (Mark one)

- Don't know
- No shuttle services are provided
- Shuttle services are not applicable to this event
- Free shuttle services are provided
- Shuttle services, for a fee, are provided
- Other:

Are there other methods of transportation that can be used to attend this event? (Mark one)

- Don't know
- No
- Yes - Please describe:

How close can commercial lodging be found for out-of-town visitors to this event? (Mark one)

- Don't know
- None
- Within five miles
- Within ten miles
- Within fifteen miles
- Within twenty miles
- Within twenty-five miles
- Other:

What type of adverse weather facilities are available at this event? (Mark one)

- Don't know
- None
- Facilities are on-site
- Facilities are off-site but nearby
- Other:

What type of ethnic foods will be available at this event? (Mark one)

- Don't know
- None
- Only ethnic non-bakery foods
- Only ethnic bakery foods
- Both traditional and bakery foods
- Standard fair/festival foods
- Other:

What type of vendors and crafts will be represented at this event? (Mark one)

- Don't know
- None
- Ethnic crafts will be available
- Commercially produced ethnic souvenirs will be available
- Both ethnic crafts and commercially produced souvenirs will be available
- Other:

Please include any amenities that have not been previously listed. Examples can include local scenery.

Concurrent Activities

This section identifies what concurrent activities are associated with the event. This includes everything from the traditional Tartan Balls to Ceilidhs and Tattoos.

Is there a Ceilidh associated with this event? If so, on which evening?

Is there a Tattoo associated with this event? If so, on which evening?

Is there a Tartan Ball associated with this event? If so, on which evening?

Is there a Kirkin' of the Tartan associated with this event? If so, which religious affiliation is officiating?

Please include any concurrent activities that have not been previously listed.

History and Costs

History

This section provides some numerical data on how well attended the event has been in the past.

What year was this event founded?

How many people do you expect to visit the event?

If this is not the first year this event is to be held, how many people attended the event?

If this is not the first year this event is to be held, how many clans and associations participated in the event?

If this is not the first year this event is to be held, how many vendors set up shop at the event?

If this is not the first year this event is to be held, what year was the above data from?

Please include any historical information that has not been previously listed.

Costs - General

This section provides some numerical data on how expensive it is to attend and participate in the event.

What is the "at gate" ticket cost for an adult?

What is the "at gate" ticket cost for a child?

If different, what is the "at gate" ticket cost for a senior?

If applicable, what is the ticket cost for the Tartan Ball?

If applicable, what is the ticket cost for the Ceilidh?

If applicable, what is the ticket cost for the Tattoo?

If applicable, what is the cost for parking (include admission to site fees)?

If applicable, what other fees might a visitor be charged? What are these other fees for?

If an individual wishes to purchase sponsorship, what is the cost of the minimal sponsorship package?

This package usually includes perks such as a name in the program of close parking.

Please include any cost information that has not been previously listed.

Costs - Convener

This section provides some numerical data on how expensive this event is to convene. By this, we are asking what it would cost for a heritage organization, such as Clan MacLachlan, to attend this event and set up a display.

What is the sponsorship fee for attending this event?.

The sponsorship fee is defined as the fee a clan or association must pay for the right to participate. This includes the cost of the tent site should the clan or association NOT be permitted to provide their own tent.

May a Clan or Association provide their own tent? Yes No

What is the fee charged clans and associations for the right to erect a display tent on a defined space (area) during the event?

This fee only applies if the clan or association may provide their own tent.

How large of a space, in feet, will be provided to the clan or association in exchange for the above fee(s)?

If tents are not normally provided but can be rented, what is charged for the rental of tent/picnic fly?

If tables are not normally provided but can be rented, what is charged for the rental of a table?

If chairs are not normally provided but can be rented, what is charged for the rental of a chair?

If clans and associations may purchase advertisement space in the event program, what is the minimum cost for placing an advertisement. Assume the

advertisement will be the size of a business card.

Contacts

Sponsors and Information Contacts

This section identifies where one can go to get further information, purchase advance tickets and arrange for participation.

If the sponsor has a fax number, please enter it here:

If the sponsor has an e-mail address or event URL (web site), please enter them here:

What is the name, address and phone number of the event's primary sponsor:

What is the name, address and phone number of the event's contact for general information:

What is the name, address and phone number of the event's Clan Coordinator:

Please include any contact information that has not been previously listed.